



Mahagenco Renewable Energy Limited
(A fully owned subsidiary of MAHAGENCO)
CIN no. U40105MH2007SGC173433

**Ground Floor, Prakashgad,
Prof. Anant Kanekar Marg,
Bandra (East), Mumbai. 400051.
Tel. Nos. (022) 6985 2358**

Invites

Expression of Interest (EOI)
EOI No. MREL/2025-26/EOI/02
Dated: 08.10.2025

For

**Empanelment of land surveyor for the period of 5 years for
Assistance in land acquisition purchase / lease process for
setting up of Renewable Energy Projects in Maharashtra.**

EOI FOR EMPANELMENT OF AGENCIES FOR THE PERIOD OF 5 YEARS FOR ASSISTANCE IN LAND ACQUISITION PURCHASE OR LEASE PROCESS FOR MREL

Background:

MREL is planning to establish and develop 5 GW Renewable Projects across Maharashtra under various Modes/ Schemes. The land required for these projects will be identified by MREL consisting of minimum 100 acres at single location across Maharashtra. Expression of Interest (EOI) for empanelment of firms and agencies registered to conduct land survey works using modern techniques and equipment under the supervision of the MREL, required for various Renewable Energy projects, anywhere in Maharashtra.

- 1) **Expression of Interest (EOI)** is invited from reputed, experienced and registered consultants/consulting / surveyor firms (individuals/organizations) for empaneling consultants for the period of 5 years for assistance in land acquisition purchase / lease process, required for solar projects in Maharashtra.

2) SCOPE OF WORK:

Scope of Work for survey of Land, Documents & Records for Solar / Wind/ Hybrid/ PSP projects in Maharashtra.

a) Preparation of Land Acquisition Proposal

- 1) Preparation and submission of land acquisition / acquisition on lease proposals in 5 (Five) copies as per the requirement of Revenue department including preparation of land plans by superimposing Google images on revenue village maps/ Gut map for identification of survey numbers, hissa number & calculation of area to be acquired. Collection of property cards, 7/12 abstracts, mutation entry etc. Preparation of various statements such as area to be acquired, land owners details, index, village maps, annexure & certificates etc. complete in all respect including contractor's labours materials, tools & plants etc. complete.

b) Distribution of Notices:

Surveyor shall assist in preparation of joint measurement notices for the respective land owners and distribute them to the concerned persons as directed by the Authorities.

c) Arrangement of ETS machines, drone, rover, vehicles, personnel, etc. at the time of measurement of land:

Surveyor needs to carry out Joint Measurement Survey after duly notifying the land under the LA, in the presence of land owners and the representatives of the MREL, Any Competent Authority and Dy. SLRs (Deputy Superintendent of Land Records) to ascertain the area of land to be acquired and the verification of ownership of the land. The details so prepared shall be got approved/ authenticated from Dy. SLR and submitted to the Revenue Authority and MREL, as the case may be. Surveyor shall provide complete technical assistance by way of manpower consisting of adequate no. of teams comprising of one surveyor and two assistant surveyors, Survey equipments, transport arrangements for their own joint measurement teams with computer/laptop etc. in a time bound manner along with complete follow up with the concerned authorities and the land owners. The aforesaid work contains the activities along with other activities as required for completion of the work up to the satisfaction of the concerned authorities. The Surveyor shall carry out demarcation of boundary points with help of Differential Global Positioning System (DGPS) including materials, labours, transportation tools & plants, which will

include providing & fixing the C.C. stone.

d) Collection of revenue records:

After completion of joint measurement survey, the Surveyor shall provide assistance in collection of the revenue record such as Tippan, Phalani, Gut book, akarband etc. required for the purpose of JMS and computerize it village wise. It shall also cover the mutation entries after acquisition of lands is completed by MREL.

e) Assistance in preparation of Joint Measurement Survey Sheet and Area statement and Land Acquisition proceedings:

Surveyor shall provide necessary assistance for superimposition of revenue record on joint measurement survey sheets. Surveyor shall also assist in the preparation of the area statement for land to be acquired along with the list of concerned land holders and get it authenticated by the concerned Dy. SLR office. Village wise sheets shall be prepared for all villages, sheets shall be prepared for smaller units in a village. The Surveyor shall coordinate with the Revenue Department for the survey during JMS process and assist the authorities to carry out the process.

f) Topographical Survey :

The Surveyor shall procure the topo sheets, Benchmarks from Survey of India for carrying out preliminary studies and alternatives/layouts. However, the Owner shall provide necessary assistance for the same.

The Surveyor shall prepare DEM (Digital Elevation Model) and topographic contour map by using satellite imageries procured from NRSC/ detailed topographic survey using DGPS/total station.

3) DELIVERABLES:

Scope of work shall be integral part of deliverables. Following reports in three (3) hard copies and two (2) soft copies shall be submitted to MREL/ Revenue Authority as per timeline given.

1. JMS sheets and area statement of the land along with the list of concerned land holders, Vivaran Patrak.
2. After completion of all land acquisition purchase /lease procedure taking mutation entry in 7/12 extract and delivery of possession along with possession letter & 7/12.

4) ELIGIBILITY CRITERIA

- 1) In case of company - For qualification, "On-Line" submission shall be accompanied by attested copies of-
 - i) Registration under companies Registration Act, 1956.
 - ii) Goods & Service Tax (GST) Registration Certificate / GST No.
 - iii) Income Tax Permanent Account Number.
- 2) Minimum qualifying experience of having successfully completed the following:
 - i) One similar completed work costing not less than the amount of INR 20 Lakhs during last 5 (Five) years ending last day of the month previous to the one in which applications are invited. The scope of such executed survey project shall include Land Acquisition Survey / Joint Measurements Survey, etc. Work Completion certificates only from Govt. /Semi Govt. Organization /Govt. undertaking agencies shall be accepted.

AND

The prospective bidder should have experience of carrying out Hadda Kayam Mojni surveys with Dy. SLR, Land Records Department of Maharashtra. Relevant Work Orders or Completion Certificates from Land Records Department shall be attached. Work Orders or Completion Certificates only from Govt. / Semi Govt. Organization

/ Govt. undertaking agencies shall be accepted.

- ii) The prospective bidder should have provided Land Acquisition Services / Joint Measurement Survey to Govt. / Semi Govt. Organization for land of minimum area of 100.0 Acres in a single work and cumulative of 500 Acres in last 5 years.
 - iii) The prospective bidder should have experience in surveying of lands with Land Records Department of Maharashtra. Relevant Work Orders or Completion Certificates shall be attached with EOI.
 - iv) The prospective bidder should have his own DGPS machines, Electronic Total Station machines and of Computers with required line of Software's.
 - v) The prospective bidder shall submit a self-declaration for being not under legal action for corrupt or fraudulent practices or not being blacklisted / banned / disqualified / declared having dissatisfactory performance by any Govt. Organization / Local Bodies etc.
- 3) Joint Venture/Consortiums are permitted.
- 4) **FINANCIAL CRITERIA:** The Prospective Bidders will be qualified only if they have minimum financial capabilities as below:-
- i) **Working capital** -Bidders should always have own **working capital** contribution not less than **Rs. 10 Lakhs**.
 - ii) **Net Worth:** The Net Worth of bidder as on the last day of the preceding financial year should be at least, **25% of share capital**.
 - iii) **Average Annual Turnover:** The average annual turnover of last three financial years should be equal to or greater than **Rs. 50 Lakh**.

Notes:

- i) The value of works shall be brought to current costing level by enhancing the executed value of work in the year of completion at simple rate of 7% per annum.
- ii) The information regarding Financial Criteria and Average Annual Turn Over Certified by Chartered Account will be only considered.
- iii) If bids are called between 1st April & 30th September of the year then latest audited financial year shall be a year before previous year

5) ELIGIBILITY OF KEY PERSONNEL:

Sr. No.	Expertise	Minimum Qualification	Minimum professional Experience	Experience on Eligible Assignments
1	Team Leader	Diploma in Civil Engineering/ ITI/Any Graduate	10 Yrs	He shall have min. 5 years in survey assignments of major projects using modern survey techniques and equipment such as total station, GPS, aerial photo and satellite image

				interpretation, GIS, acquiring land for infrastructure project etc. Experience in land acquisition of Major Infrastructure Project is essential. He will lead, co-ordinate and supervise the multidisciplinary team. It will be his responsibility to guide the team in arriving at solutions within the constraints specified in the TOR. His experience should reflect these capabilities.
2	Cadastral Survey Expert	Diploma in Civil Engineering/ ITI	10 Yrs.	He should have 5 years' experience in Engineering Surveys, Handling Cadastral Survey works.
3	Surveyor	ITI	5 Yrs	He should have experience of various survey techniques such as LiDAR / DGPS / Remote sensing /Total Station and should have experience of land surveying.
4	CAD Engineer	Diploma in Civil Engineering/ ITI	10 Yrs	He should have 5 years' experience in Engineering Surveys, handling Cadastral Survey works in Auto CAD.

- 1) For qualification, on-line submission shall be accompanied by attested copies of Registration under companies Act 1956, Goods and Service tax (GST) Registration certificate/GST No, Income tax permanent Account Number, list of technical staff, list of plant, machinery and equipment, list of works and it's magnitude executed in last five years along with work completion certificates, list of works in hand.
- 2) The applicant should also produce original documents for verification if called for.
(Failure to attach requisite documents with application will render applicant not eligible for qualification of bid without any intimation).
- 3) In case of damaged documents / non openable documents / relevant balance documents of already uploaded documents not found after opening of technical bids then the hard copies of that documents shall be accepted subjected to such documents shall be possess by the bidder before the date of hand over of prepared documents.
- 4) Authority reserves right to reject any or all Bids without assigning any reason and the same shall be at the entire discretion of Authority. Authority's decision in this respect shall be final and binding.
- 5) Conditional Bids shall be summarily rejected.
- 6) Bidder will not be eligible to participate for bidding, if
 - i) The bidder is deemed by law unable to pay his debts as they fall due, or enters

into voluntary or involuntary bankruptcy, liquidation or dissolution (other than a voluntary liquidation for the purpose of amalgamation or reconstruction), or becomes insolvent, or makes an arrangements with, or assignment in favour of, his creditors, or agree to carry out the bidding under a committee of inspection of his creditors, or if a receiver, administrator, trustee or liquidator is appointed over any substantial part of his assets, or if, under any law or regulation relating to reorganization, arrangement or readjustments of debts, proceedings are commenced against the bidder or resolutions passed in connection with dissolution or liquidation or if any steps are taken to enforce any security or interest over a substantial part of the assets of the bidder, or if any act is done or event occurs with respect to the bidder, or if any act is done or event occurs with respect to the bidder or his assets which, under any applicable law has a substantially similar effect to any of the foregoing acts or events, then the bidder is not eligible to participate in bidding process.

ii) Blacklisted/debarred/convicted contractor(s) are not eligible to participate the bidding process.

7) The offer shall remain valid for a period of one hundred twenty (120) days from the later date specified in the handover of the prepared document.

6) Evaluation of proposals:

The EOI will be evaluated on the basis of Technical & Financial criteria.

7) Download and Submission of EOI:

- a. Interested APPLICANTS may download the documents of EOI free of cost from www.mahagenco.in
- b. APPLICANTS may send their queries related with EOI through e-mail at dgmcomcon@mrel.in
- c. The APPLICANT is required to submit his EOI application complete in all respect in soft form and in hard copy in sealed envelope. The copy of EOI application shall be e-mailed to dgmcomcon@mrel.in
- d. Publishing date of EOI: 08.10.2025, 11:00 Hrs.
- e. Last date for queries/ seeking clarifications: 30.10.2025 till 18:00 Hrs.
- f. Last date for submission of EOI 14.11.2025 till 18:00 Hrs.
Application in soft copy through
e-mail & hard copy in sealed envelope:
- g. Response Validity: 180 Days from Bid/Application Opening date.
- h. APPLICANT shall ensure that EOI application is complete in all respect, failing which the same shall not be considered. For further information, kindly Contact DGM (Commercial & Contracts) MREL, E-mail ID- dgmcomcon@mrel.in (Mobile no- +91 86522 00322) / Land line No. Ph. No: (022) 6985 2341.
- i. MREL reserves the right to reject or accept any or all applications, cancel/withdraw the EOI process without assigning any reason whatsoever and in such case, APPLICANT shall not have any claim arising out of such action.
- j. Address for Communication/Correspondence –

Office of The **Chief General Manager,**
Mahagenco Renewable Energy Limited
Ground Floor, Prakashgad, Prof. Anant Kanekar Marg,

Bandra (East), Mumbai - 400051.

Tel. Nos. (022) 6985 2341

mail: cgm@mrel.in

8) General instructions to the applicants:

- 1.1 The expression of interest shall be submitted such that each page of the document submitted with EoI is self-attested by applicant.
- 1.2 The EoI submitted by the applicant must be as per the standard format in this EoI document.
- 1.3 MREL reserves the right to change the scope or close the EoI without any finalization of the purchaser at any time without giving any reason thereof.
- 1.4 Further, MREL reserves the right to reject any or all EOI's in part or full without assigning any reason thereof. Further, it may please be noted that MREL will neither bear any responsibility of employment to the land owners nor any obligations on account of this land acquisition.
- 1.5 The issue of this document does not in any way commit or otherwise oblige MREL to Proceed with all or any part of the EOI process.
- 1.6 The EOI request is not the subject of any process contract or any contractual obligations between MREL and the applicant or potential purchaser.
- 1.7 MREL reserves the right to reject the incomplete EoI.
- 1.8 No applicant shall be permitted to submit two separate EOI applications either as individuals or as any company.
- 1.9 Any application received after the stipulated date and time, due to any reason whatsoever, will be rejected.
- 1.10 Queries received after the prescribed schedule date and time will not be entertained.
- 1.11 MREL reserves the right to access the capacity/capability of the applicant and viability of proposal based on verification of documents and if required, cross verification for establishment of capable applicant.
- 1.12 In case it is found that the information submitted by applicant is fake/untrue or misleading then the application will be rejected outright.
- 1.13 The applicants are requested to remain updated through Mahagenco website for any amendment, clarification or notification concerned with this EOI as no further information will be published in respect of this EOI through any other mode.

9) The application for EOI of this document shall comprise of following:

A) Form of Application:

Application Form for Empanelment of Land Survey Firms. The Application Form shall be submitted on the letter head of the Company (if applicable).

B) Annexures:

Following are the annexures required to be filled and submitted by APPLICANT along with,

Annexure- 1: Details of Personnel

Annexure- 2: Details of Organizational Infrastructure.

Annexure- 3: Details of work of similar nature executed.

Annexure- 4: Certificate from Bank.

Annexure- 5: Declaration.

APPLICATION FORM FOR EMPANELMENT OF LAND SURVEY FIRMS

Sl.No.	Item	
1	Name of the firm	
1(a)	Address (Head of Office) Telephone No : Office : Mobile : Fax : E-Mail :	
1(b)	Address (Other Offices) Telephone No : Office : Mobile : Fax : E-Mail :	
1(c)	Authorised Contact person (Name) : Designation : Telephone No : Mobile : E-Mail :	
2	Name of the Individual, Proprietor, Partners, Directors & key employees with their qualification.	Please furnish the list of personnel in Annexure – I
3(a)	Whether individual/proprietary/partnership/Company.(authenticated certificate of registration /partnership deed to be enclosed in case of partnership firm/company)	
3(b)	Place and Year of establishment (in case of partnership firm/company)	
4	Registration with Tax Authorities concerned of the existing tax/taxes payable by the firm (If not applicable, Tax Exemption Certificate may be enclosed) : Income tax (PAN/TAN) No : GST registration No : (Authenticated copies of certificates of registration with relevant authorities to be enclosed)	
5	Availability of organizational infrastructure in terms of qualified and experienced manpower (permanent employees)/office/equipment infrastructure.	Please furnish the information in Annexure – II
6	Details of work of major assignment undertaken (completed or ongoing) in the field of expertise applied for during the last 5 years	Please furnish the information in Annexure - III

Note :

Supporting documents of works being executed by the party (work order/completion certificate/certificate as sub-contractor/copy of power of attorney etc. as the case may be) to be submitted for each of the works carried out/executed as per Annexure – III.

7. Value of works carried out in last 5 years in related field :

Sr.No.	Year	Description / Particulars of Works	Value of Works (Rs. in lakh)
1	2020 – 21		
2	2021 – 22		
3	2022 – 23		
4	2023 – 24		
5	2024 – 25		

8. Banker's Certificate from any Scheduled Bank (Annexure – IV).

9. Audited Accounts for the past 3 (three) years to be enclosed (in case of partnership firm/company)

10. Details of application fee paid : DD/Challan No. _____ dated _____ for Rs. _____

Place :

Date :

SEAL OF ORGANISATION

SIGNATURE

NAME & DESIGNATION

Enclosures :

ANNEXURE – I

Details of Personnel

Sl. No.	Name & Designation	Educational Qualification	comparative size and quality of Eligible Assignments	other similar work in Land acquisition for mega projects	Employed in your firm since
1					
2					
3					
4					
5					
6					
7					

Note :

1. Copies of certificates/agreements to authenticate that the employee(s) is/are engaged by the firm should be enclosed.
2. Copies of Certificates to authenticate academic qualifications should be enclosed.

Place :

SIGNATURE

Date :

NAME & DESIGNATION

SEAL OF ORGANISATION

ANNEXURE – II

Details of Organizational Infrastructure in terms of office/equipment infrastructure within the State (Sl. No. 5)

Item	Details	
Office Infrastructure		
Office Equipments		
Surveying Equipments		

Place :

SIGNATURE

Date :

NAME & DESIGNATION

SEAL OF ORGANISATION

ANNEXURE – III

Details of work of similar nature executed by the firm on their own or with power of attorney or as sub-contractor during the last 5 years (Sl. No. 6)

Sl. No.	Name of work	Name of Client with contact details	Scope of Services	Value in Rs.	Duration of Work	
					Date of commencement	Date of completion

Note:

Copies of work orders/appointment letters, satisfactory completion certificate obtained from the client to be enclosed. Please note without the copies of certificates, your application is liable to be rejected.

ANNEXURE – IV

Date :

TO WHOM IT MAY CONCERN

This is to certify that, to the best of my knowledge and information,

M/s. _____

address _____,

a customer of our Bank, is respectable and can be treated as good for any engagement upto a limit of Rs. _____/- (Rupees

only). This certificate is issued without any guarantee or responsibility on the Bank or any of its Officers.

This certificate is issued on the request of M/s.

_____ for obtaining enlistment/revalidation of empanelment as recognized Land Surveying firm by MREL, to carry out land survey works under supervision.

Branch Manager.

ANNEXURE – V

(On Applicant's Letterhead)

DECLARATION

1. I/We agree that the decision of MREL for empanelment of firms will be final and binding to me/is.
2. All the information furnished by me/us hereunder is correct to the best of my knowledge and belief.
3. I/We agree that I/We have no objection if enquiries are made about the work listed by me/us in the accompanying sheets.

Place :

Date :

SEAL OF ORGANISATION

SIGNATURE

NAME & DESIGNATION